

COISTE GAIRMOIDEACHAIS CHONTAE CHORCAI
COUNTY CORK VOCATIONAL EDUCATION COMMITTEE

Teach QC, Páirc Tráchtála agus Teicneolaíochta, Bóthar Na Modh Fheirme, Corcaigh.
QC House, Cork Business and Technology Park, Model Farm Road, Cork.

Teileafón/Tel: 021 4800 900 Faics/Fax: 021 4800 950 Ríomhphost/Email: info@cocorkvec.ie

Gréasán/Web:

25th April 2007

The Secretary
Office of the Minister for Children
Department of Health and Children
Joyce House
8-11 Lombard St. East
Dublin 2
Attn. Mr. [REDACTED] APO

Re: NCIP 2006-2010 Childcare Facility, Youthreach, Mallow

A Chara,

I refer to your Department's letter dated 31st January 2007 in relation to the above. Enclosed please find a copy of the Committee's Architect's letter dated 20th April 2007. It is a report on the tenders received and subsequent action taken by the Design Team in an effort to reduce costs of the project. You will note that the lowest adjusted tender amounts €1,235,144 (fixed price and incl. VAT). In addition to this there will be consultant / design team fees (13.39% of VAT exclusive value of contract). These fees will amount to €174,922 (incl. 21% VAT). The project has gone through an extensive planning and consultation process and has the benefit of planning permission, HSE approval etc to accommodate 50 children.



BARRA O BRIAIN
Príomh Oifigeach Feidhmiúcháin
Chief Executive Officer

JOAN RUSSELL
Príomh Oifigeach Leanaí
Education Officer

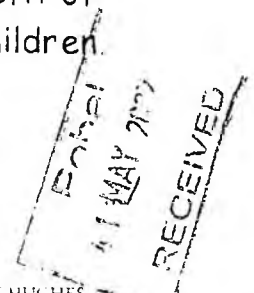
MARTIN HALLAHAN
Príomh Oifigeach
Principal Officer

LIZ DONNELLY
Príomh Oifigeach Cunta (Eolas Teicneolaíochta)
Asst. Principal Officer Information Technology

CONCHUBHAIR Ó CEANNABHUAIDH
Príomh Oifigeach Cunta (Daonna)
Asst. Principal Officer Human Resources

MARY O'LEARY
Príomh Oifigeach Cunta (Airgeadais)
Asst. Principal Officer Finance

MARGARET HUGHES
Príomh Oifigeach Cunta (Seirbhísi Tacairtairí Oideachais)
Asst. Principal Officer Education Support Services



COISTE GAIRMOIDEACHAIS CHONTAE CHORCA COUNTY CORK VOCATIONAL EDUCATION COMMITTEE

Teach QC, Páirc Tráchtála agus Teicneolaíochta, Bóthar Na Modh Fheirme, Corcaig
QC House, Cork Business and Technology Park, Model Farm Road, Cor

Teilifón/Tel: 021 4800 900 Faics/Fax: 021 4800 950 Ríomhphost/Email: info@cocorkvec.i

-2-

Gréasán/Web:

If the project is to proceed on the basis of the approved plans and service level it will be necessary to secure grant funding above the previous indicative level of €1m.

The VEC and Childcare Committee would be grateful if you could now consider approving a grant under the NCIP 2006-2010 for the project.

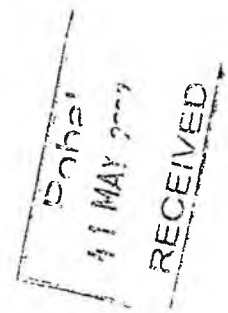
Also enclosed is a set of the most plans for project which correspond to the tender figures.

The Committee and its Design Team will be glad to provide any additional information that it can, should you require it.

Mise, le meas,



PRIOMH OIFIGEACH



BARRA Ó BRIAIN
Príomh Oifigeach Feidhmiúcháin
Chief Executive Officer

JOAN RUSSELL
Oifigeach Leas
Education Officer

MARTIN HALLAHAN
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Asst. Principal Officer, Information Technology

CONCHUBHAIR Ó CEANNABHUAIDH
Oifigeach Leas
Asst. Principal Officer, Human Resource

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Príomh Oifigeach Cústa (Seirbhísí Tacaíochta Oideachais)
Asst. Principal Officer, Education Support Service

BUILDING BIDDING SCHOOLS MALOW DEPT 200 DEPT 200



NATIONAL CHILDCARE INVESTMENT PROGRAMME 2006 - 2010

Hawkins House, Dublin 2. Tel +353 (0)1 635 4000 Fax +353 (0)1 635 4045 www.omc.gov.ie

Mr. [REDACTED]
County Cork VEC
QC House
Cork Business and Technology Park
Model Farm Road
Cork

2 May 2007

Ref: CCB N00763/07

Re: National Childcare Investment Programme 2006 – 2010

Dear Mr. [REDACTED]

Your letter dated 25 April 2007 on behalf of Youthreach Mallow Childcare Facility for a further Capital Grant for Community Based/Not-for-Profit Group has been received by the Childcare Directorate on 1/05/2007 together with the following enclosures:

Architects letter dated 20/04/07
(includes Tender Report dated 20/04/07)
Set of 6 Drawings (925-01 - 925-06)

This correspondence has been forwarded to Pobal who are engaged to administer grants awarded under the Programme.

Yours sincerely,

[REDACTED]
Childcare Directorate





OFFICE OF THE MINISTER FOR CHILDREN
AND YOUTH AFFAIRS



DEPARTMENT OF CHILDREN AND YOUTH AFFAIRS
FAMILY SUPPORT AND CHILD PROTECTION

NATIONAL CHILDCARE INVESTMENT PROGRAMME 2006 - 2010

Hawkins House, Dublin 2. Tel +353 (0)1 635 4000 Fax +353 (0)1 635 4045 www.cmc.gov.ie

[Redacted]

Pobal
Holbrook House
Holles Street
Dublin 2

04 MAY 2007

2 May 2007

Dear [Redacted]

I have enclosed additional information for an application submitted under the National Childcare Investment Programme 2006 – 2010 (NCIP).

It is:

N00763/07 Youthreach Mallow Childcare Committee

I have enclosed an individual receipt to be completed and returned to us to confirm that you have received all the documents which they sent in to us.

Kind regards,

[Redacted Signature]

Childcare Directorate

Pobal
41 MAY 2007
RECEIVED

Please quote your:
Grant ID: 7094A
on all correspondence
with Pobal

14 May 2007

[REDACTED]
Youthreach Mallow Childcare Committee
County Cork VEC Youthreach
Ballyellis
Mallow
Co. Cork

Re: National Childcare Investment Programme (NCIP) 2006 – 2010
Community-based Capital Grant ID: 7094A

Dear [REDACTED]

Further to the letter dated 24 April 2007 from the Office of the Minister for Children (OMC), and subsequent acknowledgement letter from Pobal, I would like to congratulate you as a recipient of an indicative funding approval up to a maximum of €1,000,000 under the National Childcare Investment Programme (NCIP) 2006 – 2010.

I have been assigned to your project file to assist you in completing Phase 4 of the NCIP application process. Phase 4 is the further development of your project proposal to reflect the indicative amount of funding approved under NCIP. To achieve this, you are required to satisfactorily complete the enclosed Phase 4 Implementation Plan that has been tailored specifically for your project.

My role is to facilitate your completion of Phase 4 and I will liaise with you until you have signed a contract with Pobal – please note my contact details below.

The Phase 4 Implementation Plan is broken into 3 sections, i.e. A, B & C.

- Section A provides a list of outstanding documentation along with templates for completion, these are required to be submitted in order to sign a contract for funding.
- Section B outlines the pre-contract conditions, which were highlighted during the appraisal of your application. Written evidence of how you have addressed these conditions must be submitted to enable you to sign a contract.
- Section C outlines recommendations for the future development of your service, to be considered throughout the lifetime of your service.

Documents outlined in Sections A and B should be submitted at your earliest convenience. When all this documentation has been received and verified, we can then proceed with issuing your contract for signing. If the information is not complete or requires further clarification, I will contact you again. Once Phase 4 is complete and contracts are signed, your project file will be transferred to the Childcare Finance Team in Pobal who will organise the relevant payment(s) to be made.

Please remember to quote your Grant ID 7094A on all correspondence/ documentation you submit.

Your local CCC offers support and advice at the pre-application and post-approval stages of the NCIP application process. A copy of this letter has been sent to your CCC.

If you have any queries in relation to any of the information contained in this correspondence, please do not hesitate in contacting me.

Yours sincerely

[REDACTED]
Development Officer
Pobal

Siac Building,
Ballycurreen Cross,
Airport Road,
Cork
Tel: [REDACTED]
Fax: [REDACTED]
email: [REDACTED]

Enclosures:

- PHASE 4 IMPLEMENTATION PLAN - Community-based Capital
- PHASE 4 IMPLEMENTATION - EXPLANATORY NOTES - Community-based Capital
- TEMPLATE A - Financial Controls & Bank Account Details
- TEMPLATE B - Confirmation of Targets
- TEMPLATE C - Public Procurement Declaration
- TEMPLATE D - Capital Workplan
- TEMPLATE E - Quotation Analysis
- TEMPLATE F - Projected Income & Expenditure
- Building Specialist Questionnaire (applies to projects over €400,000 only)

PHASE 4 IMPLEMENTATION PLAN

Community-based Capital

App ID:	1946A	Name of Applicant:	[REDACTED]
Grant ID:	7094A	Name of Service:	Youthreach Mallow Childcare Committee
Approval Date:	24 April 2007	Indicative Amount Approved:	1,000,000

This grant has been approved subject to successful completion of Phase 4 Implementation.
Below is:

- List of outstanding items required to complete Phase 4 together with progress update;
- Pre-contract Conditions of your funding;
- Recommendations for future development of your service.

A: ITEMS REQUIRED TO COMPLETE PHASE 4 & PROGRESS UPDATE

No.	Phase 4 Requirement	Date Submitted	Progress / Issues / Delays Identified / Comment
1	Architect Plans (Building or renovation projects only)	ON FILE	ON FILE
2	Copy of Full Planning Permission OR letter (from Planning Authority) confirming PP not needed	ON FILE	ON FILE
3	Letter from HSE outlining that plans have been reviewed and confirming impact	ON FILE	Submit a copy of letter from HSE that confirms their review of your proposed plans and the type of service/number of places
4	Most Recent HSE Report (Existing providers only) or copy HSE notification receipt	✓	Submit a copy of your <u>most recent</u> HSE Report (if the report requested a response to its recommendations please include your response also) OR Submit a copy of the notification receipt received from HSE
5	Tender Report (for items greater than €50,000)		Tender report for Building work on file. Any other items on the Capital workplan greater than €50,000 eg Architects fees also require a tender report
6	Copy of chosen Tender		Submit a copy of the chosen tender, specifying the final fixed price
7	% Childcare Element if part of a larger project	N/A	N/A
8	Independent Valuation & Purchase agreement (if funding to be used for purchase)	N/A	N/A
9	Evidence of other funds needed to meet Total Project Cost		Submit schedule and offers of commitments from other funders
10	Lease agreement or Legal title (as appropriate)	ON FILE	Submit a copy of the Lease Agreement OR Submit a copy of the Legal Title

11.	Policies & Procedures	✓	Submit a copy of the Childcare Policies & Procedures developed for the proposed service OR Submit a copy of the draft Childcare Policies & Procedures under development for the proposed service
12.	Evidence of Legal Status, if applicable		Submit copy of Certificate of Incorporation
13.	Tax Clearance Cert OR Charitable Status Number		Out of Date 14/03/2007
14.	If facility located in RAPID area, confirmation letter provided by RAPID Coordinator	✓	Submit copy of Tax Clearance Certificate OR Submit copy of Charitable Status Number

Complete the following:

15.	TEMPLATE A – Financial Controls & Bank Account Details		Submit completed template attached
16.	TEMPLATE B – Confirmation of Targets	ON FILE	Submit completed template attached
17.	TEMPLATE C – Public Procurement Declaration Form		Submit completed template attached
18.	TEMPLATE D - Capital Workplan		Submit completed template attached
19.	TEMPLATE E – Quotation Analysis		Submit completed template attached
20.	TEMPLATE F – Projected Income & Expenditure	ON FILE	Submit completed template attached
21.	Building Specialist Questionnaire (applies to projects over €400,000 only)		Submit completed questionnaire once the construction tendering process has been completed.

B: PRE-CONTRACT CONDITIONS:

N/A

C: RECOMMENDATIONS FOR FUTURE DEVELOPMENT OF THE SERVICE (incl. post-contract conditions)

N/A

Date of issue: 14 May 2007